

MEMORANDUM TO: Mayor and City Council

FROM: David B. Humpton, City Manager

SUBJECT: Mid-Year Personnel Adjustments

DATE: December 14, 2006

I would like to request Mayor and City Council approval to hire two staff positions that were not included in the adopted FY 2007 Budget.

The first position is one additional police officer. Pursuant to Mayor and City Council guidance, we have been increasing the size of our police force annually for the last several years. I plan on recommending a number of police officers in the FY'08 Budget, and I would like to fill one of those positions now because there is currently a vacancy available at the Montgomery County Police Academy for a City officer.

The second position I am recommending is an additional Neighborhood Services Officer. As discussed in a number of recent Mayor and City Council meetings, we are seeing a significant increase in the number of overcrowding violations. A new Neighborhood Services Officer would allow us to maintain our high level of service in other areas while putting additional resources towards the overcrowding issue.

I will be seeking guidance on these positions during the Monday, December 18, 2006 Mayor and City Council meeting.

If you have any questions, or wish to discuss this matter, please let me know.

dbh/sp